



## Job description - Travel Consultant

Able Journeys is a startup company providing Holidays and Travel Services for the disabled and their companions. We require a person who is experienced in the Travel & Tourism industry, to regularly handle all Enquiries.

At present our destination portfolio comprises of selective destinations and we are passionate about introducing new locations around the globe for disabled travellers – giving them the opportunity to go on a fully accessible holiday.

For this position, we require a self motivated and experienced person who can assist in **expansion plans, manage customer enquiries and increase our destination portfolio**. You may also be involved in day to day running of business including sales, and communications with suppliers.

### Your Work Atmosphere:

Working at Able Journeys is always progressive in nature. You will be growing with the company in experience and performance at every milestone. We like to maintain a healthy team relationship at the company that reflects friendliness, mutual caring, adaptive nature and a supportive attitude at all times. Likewise, you must not endanger the health or safety of any employee whilst at work. and immediately report any accidents or misconduct to your office superior. You must inform the Employer if you are suffering from contagious illness, for your own and others safety and health purposes.

If you feel qualified for this job, and want to contribute in enabling disabled travellers experience their dream holidays, then contact us as soon as possible.

### Duties and Responsibilities:

- Dealing with customer enquiries and aiming to meet highest level of customer satisfaction.
- Research appropriate holidays destinations suitable for adding to the portfolio
- Present the customer with recommendations and advise them on travel accessibility concerns
- Liaise with tour operators making sure they understand the customer's requirements
- Dealing with Reservation, Operation, and Negotiations section
- Operational duties (air and land arrangements) organising bespoke tours, ticket bookings

### Skills and Experience:

- Excellent communication skills - both written and verbal
- Sales experience in travel and tourism industry will be beneficial
- Operation experience in outbound travel
- Experience in working with Disabled will be preferable
- Supervising or managing experience
- Good time management and decision-making skills
- Presentation Skills



**Hours:**

Hours of work are Mon - Fri 9.00am - 5.15pm and Sat 10.00am - 13.15pm

**Salary:**

Competitive

**Location:**

Jewellery Quarter -Birmingham UK

Unit - 730, The Big Peg, 120 Vyse Street, Hockley, Birmingham - UK B18 6NF

Kindly respond back with all the CV and covering letter to [jobs@ablejourneys.com](mailto:jobs@ablejourneys.com)